

AUBERGE RESORTS

591 Redwood Highway, Suite 3150, Mill Valley, CA 94941 (415) 380-3460

APPLICATION FOR EMPLOYMENT

Auberge Resorts is an Equal Opportunity Employer dedicated to non-discrimination in employment

PERSONAL INFORMATION

Last Name		First	Middle		
Street Address				Home Phone ()	
City, State, Zip				Work Phone ()	
Have you ever applied to or worked for Auberge Resorts before?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Do you have friends or relatives that work for Auberge Resorts? If so, state names and relationships:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you at least 18 years old? <i>(If not, hire is subject to verification that you are of minimum legal age and a valid work permit.)</i>	<input type="checkbox"/>	<input type="checkbox"/>	If hired, can you present evidence of your legal right to live and work in the United States?	<input type="checkbox"/>	<input type="checkbox"/>
If applying for a job involving alcohol beverage service, are you at least 21 years old?	<input type="checkbox"/>	<input type="checkbox"/>			
Are you currently employed? If so, may we contact your present employer?	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	If hired, would you have a reliable means of transportation to and from work?	<input type="checkbox"/>	<input type="checkbox"/>
Are you able, with or without accommodation, to perform the essential tasks of the job for which you are applying? What accommodations would you need to perform the essential tasks? _____ _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	Have you ever been convicted of a felony? If so, when and for what offense? <i>(You may omit convictions that have been sealed, expunged, or legally erased, and marijuana related offenses that are more than two years old.)</i> _____ _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
<i>(We comply with the ADA and provide reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions)</i>			<i>(You will not be automatically denied employment on the grounds of a criminal conviction. Each case will be evaluated on its own facts and circumstances.)</i>		

EMPLOYMENT DESIRED

Position(s) applying for:	Date available to start	Wage/Salary desired:
How did you hear about the position?		
Type of employment applying for: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Temporary <input type="checkbox"/> Summer or Holiday <input type="checkbox"/> Weekends		
Employment at Auberge Resorts often requires working weekends, holidays and during summer months. Are you available during these times? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Please list any days/shifts that you cannot work: _____		
Would you be available to work overtime, if necessary? <input type="checkbox"/> Yes <input type="checkbox"/> No	If applying for temporary work, when would you be available? _____	
Why do you want to work at Auberge Resorts? _____ _____		
Why do you feel qualified for the position you seek? _____ _____		

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent (or current) employer (last 10 years is sufficient). Account for all periods of unemployment. **You must complete this section even if attaching a resume.**

Have you ever been discharged or asked to resign from employment? Yes No

Company Name	Telephone # () -
Address	Employed From To
Name of Supervisor	Pay Start End
Job Title and Duties	Reason for Leaving

Company Name	Telephone # () -
Address	Employed From To
Name of Supervisor	Pay Start End
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EDUCATION, TRAINING & EXPERIENCE

School	Name and City	# Yrs.	Graduate?	Degree or Diploma
High School				
College/University				
Vocational/Business				

Many of our guests do not speak English. Do you speak, write or understand any foreign languages? Yes No
If yes, which languages? _____

List other experience, training, qualifications or skills which you feel make you especially suited for work at Auberge Resorts:

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? If so, please describe: Yes No

PLEASE READ CAREFULLY, INITIAL EACH PARAGRAPH AND SIGN BELOW

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize Auberge Resorts to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to Auberge Resorts any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release Auberge Resorts, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I understand that the company’s employee handbook contains an arbitration agreement that, if I am hired, will govern my employment with the company unless I follow the designated procedures outlined in the handbook to opt-out. Employees will not be penalized for opting out of the arbitration agreement.

_____ I understand that nothing contained in the application or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and Auberge Resorts. In addition, I understand and agree that if I am employed, my employment may be terminated at any time, with or without prior notice, with or without cause at the option of either myself or the company (known as “at-will” employment), and that no promises or representations contrary to the foregoing are binding on Auberge Resorts unless made in writing and signed by me and Auberge Resorts’ designated representative.

_____ If hired, I agree to read and comply with all of the company’s policies. I further understand that if employed, upon the separation of my employment I will be required to return all company property in my possession.

_____ Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by Auberge Resorts, I am entitled to copies of any such public records obtained by Auberge Resorts unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above.

I ACKNOWLEDGE I HAVE READ, UNDERSTOOD AND AGREED TO THE ABOVE STATEMENTS, AND CERTIFY UNDER PENALTY OF PERJURY THAT THIS APPLICATION IS TRUE AND CORRECT

Applicant’s Signature: _____ Date: _____